

# Public Document Pack



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

The Democracy Service

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Please ask for: MeetingContact

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Deadline(pubagenda)

## Notice of Meeting

Dear Member

### **CommitteeName**

The **CommitteeName** will meet in the **MeetingLocation** at **MeetingTime** on **MeetingDate**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## The CommitteeName members are:-

### Member

MembersExpectedRoleRows

When a CommitteeName member cannot be at the meeting another member can attend in their place from the list below:-

### Substitutes Panel

#### Conservative

ReserveShortPart  
y(Con)NotRequire  
dRows

#### Green

ReserveShortPart  
y(GP)NotRequired  
Rows

#### Independent

ReserveShortPart  
y(Ind)NotRequired  
Rows

#### Labour

ReserveShortPart  
y(Lab)NotRequire  
dRows  
ReserveShortPart  
y(Lac)NotRequire  
dRows

#### Liberal Democrat

ReserveShortPart  
y(Libdem)NotReq  
uiredRows

### Ex Officio Members

OfficioExpectedRows

# **Agenda**

## **Reports or Explanatory Notes Attached**

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**Pages**

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## **Terms of Ref for Democracy Commission:**

1. To review the advice, conclusions and recommendations of the LGA Independent Advisor.
2. To consider evidence from other Local Authorities operating under alternative models of governance such as those who have changed from:
  - Leader and Cabinet model to a Committee System.
  - Committee System to Leader and Cabinet model.
  - Leader and Cabinet and changed to Committee system and back to a Leader and Cabinet model
3. To review the current model in light of evidence from other Councils/Models and consider whether more inclusive decision making can be achieved through:
  - Strengthening the impact of scrutiny – Increased member involvement and focus on pre-decision scrutiny
  - Increased understanding of evidence, openness and transparency in relation to Cabinet Decision Making
  - Improved flow of information and processes in place
4. To submit a report to Corporate Governance and Audit Committee setting out findings and recommendations arising from the review.
5. The Commission will report back to Corporate Governance & Audit committee at every meeting.

## **Methodology for Review**

Evidence sessions (including written submissions) to be held to include:

- Visiting Local Authorities operating under different models (Virtual)
- Invite Chair of OSMC, Scrutiny Chairs, Group Leaders, Members and Senior Officers for evidence, views and input in relation to the above terms of reference
- Take evidence from Senior Officers in relation to current processes and flow of information, opportunities and risks

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